

# WATTERS CROSSING

## Watters Crossing Architectural Control Committee Review Procedures

*Following are the Review Procedures that each Homeowner and the Architectural Control Committee will adhere to regarding any improvements in residential properties within Watters Crossing:*

- Homeowner shall review Declaration of Covenants, Conditions, and Restrictions; specifically, Article IV, "Construction of Improvements and Use of Lots" and Article V, "Architectural Control Committee"
- Homeowner shall submit all requests **in writing** to: Watters Crossing  
Architectural Control Committee  
P.O. Box 1336  
Allen, Texas 75013-0022
- No verbal requests will be taken
- Homeowner will include:
  - What you intend to do
  - Plot plan, in rough form, with dimensions
  - Elevation, in rough form, with dimensions
  - Description of all surface finishes
  - Desired construction start date
  - Paint and/or stain chip
  - Full name and address
  - Email address
- All requests will be reviewed at the monthly meeting following receipt of such requests
- Homeowner may request their attendance at the Committee meeting by contacting any individual Committee member and requesting to be placed on the meeting agenda
- Following review by the Committee, requests will be either approved, or disapproved
- Notification to be **POSTED** to the Watters Crossing Website at [www.watterscrossing.com](http://www.watterscrossing.com) within three (3) days of meeting date
- Committee may make suggestions to the homeowner's requests, which would result in approval of requests
- **It is recommended that you attach this form to your Declaration of Covenants, Conditions, and Restrictions**